

RM-CESU Executive Committee

- Consists of the Host University Coordinators, one technical representative from each partner agency, and one technical representative from each partner institution
- The Executive Committee shall meet biennially, and use conference calls as necessary.
- The purpose of the Executive Committee is to guide the work and operation of the RM-CESU, to include the following:
 - Determine criteria for membership in the RM-CESU
 - Vote on proposals for membership in the RM-CESU
 - Guide and refine processes for keeping members informed
 - Guide and refine processes for administration of the RM-CESU
 - Develop and approve of RM-CESU governing documents

Responsibilities of Executive Committee members

- All members will attend the committee's meetings or send an appropriate representative to attend.
- Agency members are responsible for compiling research, technical assistance and education needs from within their agency and bringing these needs, as appropriate, to the RM-CESU for posting in the on-line Agency Needs Catalog.
- Partner institution members are responsible for assisting the host in assembling faculty research interests and areas of expertise for inclusion in the on-line Expertise Database.
- All members of the Executive Committee commit to keeping pertinent information about their organization's needs and expertise up-to-date on the web site by providing updated information to the Executive Coordinator.
- All members will distribute RM-CESU materials (i.e. newsletters, funding opportunities) to their agency or institution.
- All members will assist in disseminating project results to agency managers.