**Task Agreement Number P21AVXXXXXXXX**

Under

COOPERATIVE AGREEMENT

P17AC01191

Between

#### THE UNITED STATES DEPARTMENT OF THE INTERIOR

NATIONAL PARK SERVICE

And

THE UNIVERSITY OF MONTANA

DUNS NUMBER: 010379790

UNIVERSITY OF MONTANA SYSTEM

Attn: ATTN GOVERNMENT POC

32 CAMPUS DRIVE MAIN HALL

MISSOULA MT 59812-0001

CFDA: 15.945 Cooperative Research and Training Programs – Resources of the NPS

Project Title: Northern Rockies Internship Collaborative Project 2022 at (Name Park Unit)

Park Unit or Program:

CESU Name and Network Level Agreement Number: P17AC01191

Amount of Federal Funds Obligated:

Amount of Non-Federal Funding:

Total Amount of Task Agreement:

Period of Performance:

Student Involvement: Yes, interns

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ARTICLE I – LEGAL AUTHORITY

Master Cooperative Agreement Number P17AC01191 was entered into by and between the Department of the Interior, National Park Service, (NPS), and the University of Montana (hereafter referred to as ‘Recipient’) pursuant to:

54 U.S.C. §100702 Research Mandate

54 U.S.C. §100703 Cooperative Study Units

54 U.S.C. §101702(a) Cooperative Agreements, Transfer of Services Appropriate Funds

54 U.S.C. §101702(b) Cooperative Agreements, Cooperative Research and Training Programs

Unless otherwise specified herein, all terms and conditions as stated in the master cooperative agreement will apply to this task agreement.

ARTICLE II – BACKGROUND AND OBJECTIVES

1. Background –The Northern Rockies Internship Collaborative (NRIC) develops, supports, and simplifies student internships between the academic institutions and land management agencies of the [Rocky Mountains Cooperative Ecosystem Studies Unit](https://www.cfc.umt.edu/cesu/partners.php) (RM-CESU). The NRIC delivers meaningful, paid internship opportunities for students from varied degree programsto support natural and cultural resource management, planning, data sciences, social and human dimensions, and countless other agency needs.As a fully integrated, cooperative internship program for academic credit, students receive supplemental university instruction and supervision in addition to experiential experience and direct mentoring from the host agency. Students integrate course material with practical contributions to agency assignments
2. Project Objectives – This collaborative project will provide a wide range of technical support to parks, while contributing to the knowledge base at RM-CESU universities to develop and deliver curricula pertinent to the real-word demands of graduates will face after leaving academia.

The objectives of this task agreement are as follows:

1. Provide internship opportunities for students at RM-CESU academic institutions.
2. Provide park units the opportunity to:
3. Mentor students and professionals and pass on knowledge and experience from existing staff to potential future staff.
4. Have access to new information and research results from student and University faculty.
5. Enhance public education about protection and use of park resources, assets, and visitation.
6. Provide students the opportunity to:
7. Practice skills learned in the classroom
8. Develop collaborative skills to improve their ability to work with a broad array of partners and stakeholders.
9. Acquire additional skills and experience related to park management.
10. Enhance opportunities for employment.
11. Experience on-the-job mentoring and technical assistance regarding specific projects and general park management.

ARTICE III – PUBLIC PURPOSE

This project provides long-term benefits to the public by having student interns contribute to an increased public understanding of park resources, assets, conservation, and management. The program will facilitate a coordinated effort between federal agencies and universities to develop and maintain a program to recruit and train the next-generation of NPS employees. These internships will enhance visitor services while contributing to student training.

Through hands-on participation at the park, participating youth (18-35 years) will receive “real world” experience with federal agency resource management activities and will be able to contrast those with aspects of academic and private sector management activities. The project allows student participants to gain valuable hands-on experience and an understanding of resource stewardship ethics while collecting resource data for the park. It will motivate youth participants to become involved in the natural, cultural and/or historical resource protection of their communities and beyond.

ARTICLE IV – STATEMENT OF WORK

ARTICLE V – RESPONSIBILITIES OF THE PARTIES

1. Recipient Responsibilities:
	1. The Recipient shall carry out the Statement of Work in accordance with the terms and conditions stated herein. The Recipient shall adhere to Federal, state, and local laws, regulations, and codes, as applicable.
	2. The University of Montana will be responsible for the following:
2. Recruit, hire, train, and supervise students from RM-CESU universities to perform seasonal resource management internships in (name park unit). These students will be University of Montana employees but will work side-by-side with NPS employees, volunteers, interns, and/or other university employees.
3. In cooperation with NPS staff, orient, advise, and mentor students to assist them in having a successful seasonal work experience and to make them aware of NPS career opportunities.
4. Using personal observations, interviews with students, and interviews with NPS mentors and other key officials, write a report to the NPS on the successes and challenges of the project and recommend how the project might be improved to recruit, mentor, and train students.
5. Interns in this program will be granted permission to drive and/or ride in government vehicles only during scheduled work hours, and only to travel within the park between their assigned park program office and authorized fieldwork sites. Interns who may drive a government vehicle will be required to provide proof of current and active Class B (or better) driver’s license, and proof of insurance to the University. The University will hold insurance and indemnify the Government in accordance with Article VIII of Cooperative Master Agreement P17AC01191. The PI will ensure interns are given instruction on the University’s policy on the use of government vehicles and provide documentation of that instruction to the NPS Technical Expert.
6. NPS Responsibilities:
7. Monitor and provide Federal oversight of activities performed under this agreement. Monitoring and oversight include review and approval of financial status and performance reports, payment request, and tasks identified below. Additional monitoring activities may include site visits, conference calls, and other on-site and off-site monitoring activities. At the Recipient’s request, NPS may also provide additional technical assistance to the Recipient in support of the objectives of this agreement.
8. Substantial involvement by NPS is anticipated during the period of performance of this agreement. In support of this agreement NPS will be responsible for the following:
	1. Attend a project coordination meeting with the recipient.
	2. Identify specific internship duties and provide internship position descriptions and background on the internship performance expectations.
	3. Identify NPS staff to serve as student mentors.
	4. Coordinate with the recipient to orient, advise, and mentor students to assist them in having a successful seasonal internship experience and to make them aware of NPS career opportunities.
	5. Assist in planning and implementing a mentor training program for NPS mentors and supervisors.
	6. Waive entrance fees for the University staff.
	7. Collaborate with the University to analyze the successes and challenges of the project and recommend future project direction.
	8. Allow the interns to drive and/or ride in government vehicles only during scheduled internship work hours, and only to travel within the park between their assigned park program office and authorized fieldwork sites. Interns who may drive a government vehicle will be required to provide proof of current and active Class B (or better) driver’s license, and proof of insurance to their NPS supervisor. Travel in government vehicles and the use of government equipment will be in accordance with Article X of Cooperative Master Agreement P17AC01191. The NPS Staff supervising the intern will ensure interns are given instruction on the park’s policy on the use of government vehicles and provide documentation of that instruction to the NPS Technical Expert.

ARTICLE VI – TERM OF AGREEMENT

This task agreement shall remain in effect from the date of signature until September 16, 2024 unless modified per Article X of this agreement.

ARTICLE VII – KEY OFFICIALS

A.Key officials are essential to ensure maximum coordination and communication between the parties and the work being performed. Under this task agreement they are:

1. For the NPS:

 FA Awarding Officer (FAAO):

Tina Holland

Financial Assistance Agreements Officer

NPS Regional Office Serving Interior Regions 6, 7 & 8

P.O Box 168, 22 Stable Street

Yellowstone National Park, WY 82190

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Agreement Technical Representative (ATR):

CESU Research Coordinator:

Brendan Moynahan

Research Coordinator

National Park Service

Intermountain Region (IMR)

University of Montana

32 Campus Drive

Missoula, MT 59802

Phone: 406-243-4449

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NPS Technical Expert:

2. For Recipient:

 Principal Investigator (PI):

Lisa Gerloff

RM-CESU and PLIC Executive Coordinator

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Kyle Unruh

Director

Office of Research Sponsored Programs (ORSP)

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University of Montana

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ARTICLE VIII – AWARD AND PAYMENT

A. NPS will provide funding to Recipient in an amount not to exceed XXXXX for the work described in Article IV and in accordance with the approved budget for this task agreement (Attachment A). Any award beyond the current fiscal year is subject to availability of funds.

1. Recipient shall request payment as set forth in the master cooperative agreement.

ARTICLE IX – REPORTS AND/OR OUTPUTS/OUTCOMES

1. The following table sets forth the reporting requirements for this agreement.

|  |  |
| --- | --- |
| **Required Reports** | **Report Requirements and Due Dates** |
| **Performance Report** |
| Format | No specific format required. See content requirements in in 2 CFR 200.327-329 |
| Reporting Frequency | Annual |
| Reporting Period | April 1 – March 31  |
| Due Date | Within 90 days after the end of the Reporting Period. |
| Submit to: | XXXXXXAnd Tina Holland: tina\_holland@nps.gov, NPS Awarding Officer, FA\_IMR@nps.gov |
| **Federal Financial Report** |
| Format | SF-425 (all applicable sections must be completed) |
| Reporting Frequency | Annual |
| Reporting Period | April 1 – March 31  |
| Due Date | Within 90 days after the end of the Reporting Period. |
| First Report Due Date | The first Federal financial report is due for reporting period ending March 31, 2020 |
| Submit to: | XXXXXXAndTina Holland: tina\_holland@nps.gov, NPS Awarding Officer, FA\_IMR@nps.gov |

1. Specific projects or activities within this agreement will be tracked and reported by annual submission of a SF-425 Federal Financial Report (FFR).
2. A final SF-425 Federal Financial Report (FFR) and Performance Report shall be submitted at the completion of the Agreement.

ARTICLE X – MODIFICATION, REMEDIES FOR NONCOMPLIANCE AND

TERMINATION

1. This agreement may be modified at any time, prior to the end of the period of performance, only by a written instrument. Modifications will be in writing and approved by the NPS FA Awarding Officer (FAAO).
2. Additional conditions may be imposed if it is determined that the Recipient is non–compliant to the terms and conditions of this task agreement pursuant to 2 CFR 200.338.
3. This task agreement may be terminated consistent with applicable termination provisions for Federal awards pursuant to 2 CFR 200.339 through 200.342.

**ARTICLE XI – GENERAL AND SPECIAL PROVISIONS**

A. Conflict of Interest

1) Applicability.

(a) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

(b) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.318 apply.

2) Requirements.

(a) Non-Federal entities must avoid prohibited conflicts of interest, including any significant financial interests that could cause a reasonable person to question the recipient's ability to provide impartial, technically sound, and objective performance under or with respect to a Federal financial assistance agreement.

(b) In addition to any other prohibitions that may apply with respect to conflicts of interest, no key official of an actual or proposed recipient or subrecipient, who is substantially involved in the proposal or project, may have been a former Federal employee who, within the last one (1) year, participated personally and substantially in the evaluation, award, or administration of an award with respect to that recipient or subrecipient or in development of the requirement leading to the funding announcement.

(c) No actual or prospective recipient or subrecipient may solicit, obtain, or use non-public information regarding the evaluation, award, or administration of an award to that recipient or subrecipient or the development of a Federal financial assistance opportunity that may be of competitive interest to that recipient or subrecipient.

3) Notification.

(a) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112, Conflicts of interest.

4) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients. Restrictions on Lobbying. Non-Federal entities are strictly prohibited from using funds under this grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR Part 18 and 31 USC 1352.

5) Review Procedures. The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

6) Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the Government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

B. Program Income. If the Recipient earns program income, as defined in 2 CFR §200.80, during the period of performance of this agreement, to the extent available the Recipient must disburse funds available from program income, and interest earned on such funds, before requesting additional cash payments (2 CFR§200.305 (5)). As allowed under 2 CFR §200.307, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must be used for the purposes, and under the conditions of, the Federal award. Disposition of program income remaining after the end of the period of performance shall be negotiated as part of the agreement closeout process.

C. Data Availability:

1) Applicability. The Department of the Interior is committed to basing its decisions on the best available science and providing the American people with enough information to thoughtfully and substantively evaluate the data, methodology, and analysis used by the Department to inform its decisions.

2) Use of Data. The regulations at 2 CFR 200.315 apply to data produced under a Federal award, including the provision that the Federal Government has the right to obtain, reproduce, publish, or otherwise use the data produced under a Federal award as well as authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.

3) Availability of Data. The recipient shall make the data produced under this award and any subaward(s) available to the Government for public release, consistent with applicable law, to allow meaningful third-party evaluation and reproduction of the following:

(a) The scientific data relied upon;

(b) The analysis relied upon; and

(c) The methodology, including models, used to gather and

 analyze data.

ARTICLE XII – ATTACHMENTS

The following documents are attached and made a part of this task agreement:

Attachment A. Detailed Budget (Separate Document)

Attachment B. SF 424 Series (Separate Documents)

ARTICLE XIII - SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this task agreement on the date(s) set forth below.

**FOR THE UNIVERSITY OF MONTANA**

Kyle Unruh Date

Director, Office of Research and Sponsored Programs

**FOR THE NATIONAL PARK SERVICE**

Tina Holland Date

FA Awarding Officer