



Forest Action Plan Implementation Team Student Worker

The mission of the Montana Department of Natural Resources and Conservation (DNRC) is to ensure that Montana's land and water resources provide benefits for present and future generations. The Forestry Division plans and implements forestry and fire management programs through an extensive network of staff in field offices across the state.

Program Responsibilities:

- Montana Forest Action Plan and Shared Stewardship Implementation Support (75% of time)
 - Work with the Montana Forest Action Plan Team to track and report Forestry Division workplan accomplishments, as outlined in the Forest Action Plan;
 - Conduct research to gather the best available science, data, and subject matter experts to bring new and relevant information to the Forest Action Plan Team and Montana Forest Action Committee to aide in the understanding of Montana's forest resources;
 - Work with the Montana Forest Action Plan Team to track state and federal policy related to the goals and strategies outlined in the Forest Action Plan; and
 - Support local coordination of Forest Action Plan implementation activities, as requested.
- Outreach and Public Relations (20% of time)
 - Collect, manage, analyze, and interpret data about target audiences to inform engagement and outreach approaches;
 - Prepare media and mass-market publications, media releases, public service announcements, social media content, and other media to provide information on the Montana Forest Action Plan and showcase success stories; and
 - Monitor project websites and update with current project information, links, progress reports, services, and activities as needed.
- Other Duties as Assigned (5% of time)
 - Perform a variety of other program support, project management, and related duties as assigned by supervisor in support of the Forestry Division mission and objectives.

Pay Rate: \$18 – 25/Hour, based on experience

Duration: 90 days (Fall, Spring, and Summer Semesters)

Minimum Qualifications (Education and Experience):

The required knowledge, skills and abilities are typically acquired through a combination of education and experience equivalent to or in pursuit of a bachelor's degree in forestry, natural resources, or related field; combined with demonstrated ability to effectively communicate the DNRC's needs, objectives, and accomplishments related to the Forestry Assistance and Fire Protection Programs; showcase project success stories; and provide information on emerging natural resource issues. Formal working knowledge of, and experience in, marketing or stakeholder outreach is preferred but not required.

Required Knowledge, Skills, and Abilities:

The duties of the position require skill in written and verbal communication, for information, education, and outreach purposes. The incumbent's responsibilities require working knowledge of important natural resource issues in Montana, especially those pertaining to forest management, wildland fire, forest health, insects and disease management, water quality, and recreation. The position requires strong interpersonal skills and confidence in speaking to a variety of audiences.

To Apply: Please send a Cover Letter and Resume to Kristin Sleeper (Kristin.Sleeper@mt.gov)