MONTANA FISH, WILDLIFE & PARKS
INTERN PROGRAM ANNOUNCEMENT

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Thomas M. Weaver – Fisheries Biologist

ADDRESS: 490 North Meridian Road

CITY: Kalispell STATE: MT ZIP: 59901

PHONE: (406) 751 4551 EMAIL ADDRESS: tweaver@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 7, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Fisheries Intern

# OF POSITIONS: 1

LOCATION(S): Kalispell Based – Region 1

WORK START/END DATES: Approx. June 6, 2022 – September 1, 2022

HOURS/WEEK: 40 TOTAL HOURS FOR INTERNSHIP: 480

TRAINING/ORIENTATION DATES: On the job training, completed as various tasks are undertaken.

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC: Hourly wage ($13.00/hr.) and per diem at State rate. Housing and personal vehicle to be secured by successful applicant (see additional information).

POSITION DESCRIPTION: Assist regional fisheries staff in completing mountain lake surveys and fish population estimates by netting, angling and electrofishing. Laboratory tasks will include gravimetric analysis of streambed substrate samples and data entry/summarization using standard software. Additional tasks may be required. Will need flexibility in scheduling; hiking and overnight camping in back country situations will occur several times during the field season. Must be able to wade in small – moderate sized streams while at times carrying up to 40 lbs. River angling skills required; specifically, fly fishing skills where catch, tagging and release of fish will be necessary to complete population estimates.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION: UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS): Knowledge, skills and abilities to be developed as tasks are completed. Either undergraduate or graduate level, majoring in resource management.
environmental studies or closely related fields required

APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.): Selection based on resume along with cover letter and two references. Please send application materials to the contact person listed above by the specified application deadline date. Materials may be sent electronically or by mail. Please send to contact person listed above.

ADDITIONAL INFORMATION: (HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.) Must be physically fit and willing to hike considerable distances on closed roads, trails and in streams, carrying up to 40lbs. Weather conditions can be highly variable and schedule must be flexible and subject to change on short notice. Applicant must have a valid drivers license and current insurance if personal vehicle is driven during the internship period. Housing may be possible part time, depending on camper trailer availability. If an out-of-state student’s college does not accept our internship contract, the student will be required to take at least one credit at a college in Montana during their internship to be considered.
MONTANA FISH, WILDLIFE & PARKS
INTERNSHIP PROGRAM ANNOUNCEMENT

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Dawn Anderson/Geographic Data Services Bureau Chief

ADDRESS: FWP Annex 1625 11th Avenue

CITY: Helena
STATE: MT
ZIP: 59601

PHONE: 406-444-3373
EMAIL ADDRESS: dawanderson@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 7, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

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POSITION TITLE: GIS Analyst Intern # OF POSITIONS: 1

LOCATION(S): Helena

WORK START/END DATES: June 6, 2022 – August 26, 2022

HOURS/WEEK: 30-40 TOTAL HOURS FOR INTERNSHIP: 420

TRAINING/ORIENTATION DATES: June 6, 2022

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC): $12.00/hour

POSITION DESCRIPTION:

Montana Fish, Wildlife & Parks Geographic Data Services Bureau is looking for a high energy, creative, GIS Analyst Intern. You must be enthusiastic, ambitious, and enjoy working in a team environment. Additionally, you need to be analytical, detail oriented, possess a strong work ethic, have a positive attitude and excellent people skills. This is an excellent opportunity to get real-world GIS experience in a mature GIS environment with a focus on natural resources data.

The GIS Analyst Intern will assist the Geographic Data Service Bureau with projects focused on cartography, development of spatial data, and map products. The position’s duties include data management, applying standardized symbology, development of templates, data analysis, configuring mapping applications, and map production.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION: UNDERGRAD/GRAD LEVEL):
GIS software Basic & Advanced Skills – Knowledge of the practical application of the principles, techniques, and procedures associated with geographic information mapping and analysis systems design and production. Knowledge and experience with GIS software, applications, tools, and resources, including geoprocessing, and the ESRI suite. Knowledge of cartographic design principles and standards. Experience with data editing, symbology and labeling required.

Data Management - Basic Skills – Understanding of relational databases. Knowledge and ability to access, query and manipulate both spatial and tabular data. Ability to detect relationships between multiple data sources and evaluate for practical problem solving.

Natural Resources Basic Knowledge - Knowledge of biology or natural resource management principles, practices, and methods and/or closely related field.

Office Suite Basic and Advanced skills - Working knowledge and experience with word processing, spreadsheet, email/calendar and Teams software.

Programming Basic Knowledge - Basic understanding of Python.

SUGGESTED/REQUIRED MAJORS):
Geographic information science, geography, computer science, natural resources, fish/wildlife biology or management

APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):
Resume, cover letter, 3 professional references and answers to the following supplemental questions:

1. Please provide a brief description of a GIS project you have worked on that demonstrates your experience with developing, maintaining, analyzing GIS data, creating GIS layers or building map products.
2. What skills do you hope to gain from this experience, and how do you hope to apply them to your professional goals?

Submit to contact person listed above
MONTANA FISH, WILDLIFE & PARKS
INTERN PROGRAM ANNOUNCEMENT

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Brian Schwartz/Park Manager

ADDRESS: 300 Lone Pine Road

CITY: Kalispell           STATE: MT           ZIP: 59901

PHONE: (406) 755-2706 ext. 3       EMAIL ADDRESS: Bschwartz2@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 7, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Lone Pine State Park Intern   # OF POSITIONS: 1

LOCATION(S): Lone Pine State Park

WORK START/END DATES: 6/4/2020 – 8/26/2020 (Flexible depending on availability)

HOURS/WEEK: 40 Hours per week

TRAINING/ORIENTATION DATES: First Day of work, approximately 6/6/2021

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC): $10.00/hour, No per diem, housing or vehicle available

POSITION DESCRIPTION:
Duties include Visitor Center staffing, facility cleaning, customer service, revenue collection, providing interpretive talks to groups and visitors, leading hikes, assisting with school field trip activities, light building/grounds/trail maintenance and other duties as assigned. Other projects will include performing volunteer recruitment and community outreach while AmeriCorps staff is offsite attending required trainings and activities. Contributions to educational program development will also be possible to keep the activities fresh and relevant for park visitors. Working in cooperation with Park Mangers to create a vegetation management plan for all Region 1 parks.
SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION: UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

- Public speaking skills
- Customer service skills
- Team mentality while also able to work independently
- Course work in a natural resource related field. Forestry education preferred for this position, but related skills and experience will be considered.

APPLICATION MATERIALS/PROcedures (RESUME, COVER LETTER, REFERENCES, ETC.):
Resume, cover letter and references to be sent to the contact person listed above
EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Torrey Ritter/Wildlife Biologist

ADDRESS: 3201 Spurgin Road

CITY: Missoula
STATE: Montana
ZIP: 59804

PHONE: 406-542-5551
EMAIL ADDRESS: torrey.ritter@mt.gov

DATE OF ANNOUNCEMENT: Monday, January 3, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Nongame Wildlife Intern/Loon Ranger

LOCATION(S): Missoula, MT

WORK START/END DATES: Approximately May 16th – August 9th

HOURS/WEEK: 40

TRAINING/orIENTATION DATES: Training date in late April or early May, to be determined.

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):

$11.50/hr plus per diem (meals) at state rates when in the field overnight. Housing is sometimes available at the Blackfoot-Clearwater WMA for the duration of the position but is not guaranteed. Therefore, applicants should expect that no housing will be provided. Holiday/weekend work will be required. There is no overtime for this position, paid holidays, or additional compensation for working on holidays or weekends. A state vehicle will likely be available. Individuals may need to use personal vehicle for part of all of summer if state/federal vehicle not available. Interns would be compensated for mileage at the approved state rate. Duration of the job depends on funding, usually 12-13 weeks.

POSITION DESCRIPTION:

Interns will work with the Regional MFWP nongame wildlife biologist to conduct all aspects of the Regional nongame program. The intern will assist with monitoring a variety of wildlife species which may include common loon, bald eagle, black swift, northern bog lemming, and various other Species of Concern. The intern may also help with surveys for bats, herpetofauna, and beavers.

Loon monitoring and management activities comprise the primary intern duties during May and June. In coordination with local biologists, interns conduct common loon surveys, deploy and collect floating signs, monitor loons for leg bands, interact with the public on topics of loon conservation, keep daily log of activities, and give campground or other presentations if requested. The intern prepares a final loon nesting summary report at the end of the summer and presents their findings at the Montana Loon Working Group.
summer meeting in late July. Interns assist in the entry of the loon data into the statewide loon database and other species observations into other databases as appropriate. The intern may sometimes assist other wildlife biologists with their work as needed.

Survey and monitoring methods employed during this internship may include part or all of the following: nest monitoring, careful observations to read leg bands, trail camera deployment, small mammal trapping, bat acoustic surveys, call-back surveys for birds, beaver activity surveys, and collection of genetic samples (scat or hair).

Nongame intern work requires the ability to work alone/independently and with other biologists or interns. This position requires weekend and night work, including hiking at night for some surveys. This position requires the use of small non-motorized boats, such as a kayak or solo canoe. This position requires a strong awareness and knowledge about safely working in grizzly bear country, though previous experience in grizzly bear country is not required.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

**Required:**
- Good communication skills.
- Ability to work well independently as well as with a partner or team.
- 1-2 years of education in biology, wildlife biology, ornithology, fisheries, resource management, or related fields.
- Ability to lift 35-50 lbs. Intern will need to carry a canoe and loon signs for up to 1/4-mile to some boat launches.
- Ability to carry 20-40 lbs. in a backpack for up to 10 miles in a day in mountainous terrain.
- Intern needs to have a cell phone available for use. Interns will need to keep in close contact with multiple agencies and organizations or individuals depending on their location and assignments.
- Interns from out-of-state may be required to obtain a Montana driver’s license after 90 days.
- Interns are required to follow safety protocols for Covid-19, to be discussed at the start of the internship. Significant breaches of Covid-19 safety protocols will be ground for immediate termination from the internship.

**Preferred:**
- Ability to use 4-wheel drive vehicles (may be stick shift) and non-motorized boats (canoes or kayaks) to access lakes.
- Familiarity with the use of binoculars and high-powered spotting scopes to identify birds and color band combinations. Binoculars and scopes will be provided.

**Negotiable:**
- It is highly preferred that interns provide their own hip boots or waders, as well as other basic outdoor gear including backpack, hiking boots, rain gear, and safety gear (e.g., first aid kit, fire-starting kit, etc.). However, lack of these items should not preclude applicants from applying, as other arrangements may be possible and can be discussed during the interview.

APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):

Submit 1 digital copy of current resume identifying experience and skills related to the intern position description with list of 3 reference contacts. Please provide a list of all relevant classes (e.g., biology, wildlife, recreation, resource management, botany, etc.) you have completed as part of your resume.
(official transcripts are not necessary). Also provide a cover letter explaining the reasons for your interest in the internship, personal vehicle that you may have for use if needed, and why you are qualified to do the work.

Send above to Torrey Ritter, email torrey.ritter@mt.gov, Montana Fish, Wildlife & Parks, 3201 Spurgin Road, Missoula, MT 59804 no later than 5:00 pm on Friday, February 18, 2022. Once all applications are received, Torrey Ritter will contact top applicants to arrange an interview and will let other applicants know if they were not selected for interview. Selections are generally made within 2-3 weeks of closing date. Please email your application if possible.

ADDITIONAL INFORMATION:

No housing is provided in Missoula. In past years space has been available in an FWP bunkhouse near Ovando for field work in the Blackfoot-Clearwater areas but that housing is unlikely to be available in 2022. Camp trailer hookups and some use of the bunkhouse is available if intern can provide a trailer. Travel to other parts of the region may involve camping and camp site fees will be covered if free sites cannot be negotiated with campground managers.

Training will be determined after the start of the internship.

Student interns must have a valid driver’s license to drive a state vehicle. They also must have current vehicle insurance if they drive their personal vehicle during their internship.
EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Shannon Hilty
Nongame Wildlife Biologist
Montana Fish, Wildlife & Parks Region 4

ADDRESS: 4600 Giant Springs Road
CITY: Great Falls
STATE: MT
ZIP: 59405
PHONE: 406-590-3426
EMAIL ADDRESS: Shannon.hilty@mt.gov

DATE OF ANNOUNCEMENT: Monday, January 3, 2022
APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Nongame Wildlife Intern

LOCATION(S): Position will be based in Great Falls, MT. Fieldwork will occur throughout Montana Fish, Wildlife & Parks (FWP) Region 4, including Glacier National Park, the Rocky Mountain Front, and the Bob Marshall Wilderness.

WORK START/END DATES: Approximately May 16th – August 26th

HOURS/WEEK: 40
TOTAL HOURS FOR INTERNSHIP: 600

TRAINING/ORIENTATION DATES: NA

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC): $11.50/hr plus per diem (meals) at state rates when in the field overnight. Weekend work will be required occasionally. There is no overtime for this position, paid holidays, or additional compensation for working on holidays or weekends.

A department vehicle will be provided for most work travel. However, individuals may need to use their personal vehicle occasionally. If a personal vehicle is used for work, compensation for mileage will be provided at the state rate. Interns must have their own transportation outside of work duties. Housing may be available.

POSITION DESCRIPTION:

The intern will assist with research and management pertaining to nongame wildlife including field and office work. This is an opportunity to learn a wide range of field skills while conducting surveys for bats (e.g., acoustic detectors, mist netting, radio-telemetry), amphibians and reptiles, birds (e.g., harlequin ducks, common nighthawks, black swifts), and small mammals. The intern will be responsible for data collection and entry, data management, and equipment maintenance.
This position is based out of Great Falls and will include travel throughout FWP Region 4 including the Rocky Mountain Front, Bob Marshall Wilderness, and Glacier National Park. Most time will be spent in the field. This will involve camping for multiple evenings at a time while working long, irregular hours in extreme conditions (e.g., rain, snow, high and low temperatures) and remote settings. Work will require hiking long distances with backpacks and field gear in grizzly bear habitat (i.e., mountain and grassland terrain). Interns will work directly with FWP biologists and other FWP staff, Montana Natural Heritage Program biologists, private landowners, other interns and volunteers, and local non-profit organizations. Contact Shannon Hilty in Region 4 for more details on job description.

We are looking for an individual who is independent, detail-oriented, and motivated to take instructions and set their own schedule but also flexible enough to handle the unexpected obstacles that come with field work.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

**Required Qualifications:** Two or more years of experience in wildlife biology, ecology, or a related field required. Applicants should be organized, detail-oriented, able to follow oral and written directions accurately, and able to learn and retain new field skills quickly. Good communication skills and ability to work well independently and with other biologists, interns, and volunteers is required. This position will require long, physically demanding days in the field. Applicants must be able to hike long distances carrying a 35-50 pound backpack and must be comfortable working with a partner in grizzly bear habitat; bear spray and training will be provided. Applicants should be comfortable working in mountainous and arid grassland terrain, navigating with maps and GPS units, and operating a 4-wheel drive vehicle on unpaved roads. Overnight camping will be required; FWP will provide a tent, but applicants must provide all other camping gear. Applicants must hold a valid driver’s license.

Applicants must be currently enrolled in an accredited university or college program. This includes all public, private, community, vo-tech, and Native American institutions of higher learning. Preference will be given to those individuals enrolled in a program with wildlife biology, wildlife management, ecology, zoology, or a closely related field.

**Preferred Qualifications:** Field experience is not a requirement, but preference will be given to applicants with prior field experience that includes data collection and entry. Preference will be given to applicants with genuine enthusiasm, interest in learning new techniques, and those working towards a career in wildlife biology or a related field. Experience in identifying bird and plant species is a plus.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Please provide a letter of interest, resume, copy of transcripts, and 3 professional references with phone numbers and email addresses, as one document titled with your name, to Shannon Hilty at shannon.hilty@mt.gov. Please use “Region 4 Nongame Wildlife Intern” as the email subject when applying. The letter of interest should address why the applicant wants to work with FWP on nongame wildlife, as well as what skills they already possess that could add to this internship. Application period closes Friday, February 18, 2022 at 5:00 PM.

For more information regarding this position, please contact Shannon Hilty at shannon.hilty@mt.gov and 406-590-3426.

**ADDITIONAL INFORMATION:** (: HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)

If budget allows, housing may be provided in the form of a trailer or free campsite at a nearby campground.
EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Megan O'Reilly/ Wildlife Biologist

ADDRESS: 2300 Lake Elmo Drive

PHONE: 406-794-6154

EMAIL ADDRESS: moreilly@mt.gov

DATE OF ANNOUNCEMENT: Monday, January 3, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Wildlife Intern

# OF POSITIONS: 1

LOCATION(S): Primarily Billings, MT. The position may also involve working with the non-game biologist from Miles City or Bozeman, so may involve inter regional coordination and travel to these regions for field work for extended periods during the summer.

WORK START/END DATES: May 16, 2021 to August 26, 2021

HOURS/WEEK: 40

TOTAL HOURS FOR INTERNSHIP: 600

TRAINING/ORIENTATION DATES: Ongoing

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):

$11.50/hr with per diem at the state rate. There is no overtime, paid holidays, or additional compensation for working on holidays or weekends for this position.

A department vehicle will be provided for work travel. Interns must have their own transportation outside of work duties. Housing may be available. Individuals may need to use their personal vehicle for part of the summer. If a personal vehicle is used for work, compensation for mileage will be provided at the state rate.

POSITION DESCRIPTION:

The intern will assist the nongame wildlife biologist with the regional nongame wildlife program. This is an opportunity to learn a wide range of field skills that may include acoustic and mist-netting techniques for bats, amphibian and reptile surveys, and avian surveys (including nightjars, chimney swifts, cuckoos, and burrowing owls). The intern will also be responsible for data entry, data management, and the maintenance of equipment.
SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

This position is based out of Billings and will include travel throughout southeastern Montana. Most of the time will be spent in the field and may involve camping for multiple evenings at a time and working in extreme conditions and remote settings. We are looking for an individual who is independent, detail-oriented, and motivated to take instructions and set their own schedule but also flexible to handle the unexpected obstacles that come with field work.

APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):

Applicants must be currently enrolled in an accredited university or college program. This includes all public, private, community, vo-tech, and Native American institutions of higher learning. Preference will be given to those individuals enrolled in a program with wildlife biology, wildlife management, ecology, zoology, or a closely related field.

Field experience is not a requirement, but preference will be given to applicants with prior field experience that included data collection and entry. Applicants must have the ability to learn and retain new field skills quickly. Preference will be given to applicants with genuine enthusiasm, interest in learning new techniques, and those working towards a career in wildlife biology or a related field. Good map reading and orientation skills are a plus. Applicants should be able to follow oral and written directions accurately, be organized, and work well independently and with other biologists or volunteers. Social skills will be required to interact with private landowners and coordinate with FWP staff and other agencies.

Applicants must be physically fit and able to hike long distances while carrying equipment. Field conditions will include adverse weather, biting insects, and long hours. Applicants with a demonstrated ability to handle these types of conditions will be given preference. Overnight camping will be required periodically, and applicants should provide their own personal camping gear. Applicants must hold a valid driver’s license.

Please send resume, cover letter and 3 references to the contact person listed above. Call or email Megan O’Reilly if you have additional questions on the application process.

ADDITIONAL INFORMATION: (HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)

Housing may be provided in a camper or dormitory setting, but unsure at this time.
EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Brandi Skone/Ryan DeVore – Wildlife Biologist(s)

ADDRESS: 352 I-94 Business Route

CITY: Miles City  STATE: MT  ZIP: 59301

PHONE: 406-234-0948  EMAIL ADDRESS: bskone@mt.gov

DATE OF ANNOUNCEMENT: Monday, January 3, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Wildlife Intern  # OF POSITION: 1

LOCATION(S): Miles City

WORK START/END DATES: May 16, 2021 to August 26, 2021

HOURS/WEEK: 40  TOTAL HOURS FOR INTERNSHIP: 600

TRAINING/ORIENTATION DATES: NA

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):

$11.50/hr with per diem at the state rate. There is no overtime, paid holidays, or additional compensation for working on holidays or weekends for this position.

A department vehicle will be provided for work travel. Interns must have their own transportation outside of work duties. Housing may be available. Individuals may need to use their personal vehicle for part of the summer. If a personal vehicle is used for work, compensation for mileage will be provided at the state rate.

POSITION DESCRIPTION:

The intern will assist the nongame wildlife biologist and Broadus area wildlife biologist with the regional wildlife program (80% nongame and 20% game). This is an opportunity to learn a wide range of field skills that may include acoustic and mist-netting techniques for bats, amphibian and reptile surveys, and avian surveys (including nightjars, chimney swifts, cuckoos, and burrowing owls). The intern will assist with identifying and mitigating movement barriers for pronghorn and potential stream restoration (i.e. beaver mimicry). The intern will also be responsible for data entry, data management, and the maintenance of equipment.

This position is based out of Miles City and will include travel throughout southeastern Montana. Most of
the time will be spent in the field and may involve camping for multiple evenings at a time and working in extreme conditions and remote settings. We are looking for an individual who is independent, detail-oriented, and motivated to take instructions and set their own schedule but also flexible to handle the unexpected obstacles that come with field work.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

Applicants must be currently enrolled in an accredited university or college program. This includes all public, private, community, vo-tech, and Native American institutions of higher learning. Preference will be given to those individuals enrolled in a program with wildlife biology, wildlife management, ecology, zoology, or a closely related field.

Field experience is not a requirement, but preference will be given to applicants with prior field experience that included data collection and entry. Applicants must have the ability to learn and retain new field skills quickly. Preference will be given to applicants with genuine enthusiasm, interest in learning new techniques, and those working towards a career in wildlife biology or a related field. Good map reading and orientation skills are a plus. Applicants should be able to follow oral and written directions accurately, be organized, and work well independently and with other biologists or volunteers. Social skills will be required to interact with private landowners and coordinate with other agencies.

Applicants must be physically fit and able to hike long distances while carrying equipment. Field conditions will include adverse weather, biting insects, and long hours. Applicants with a demonstrated ability to handle these types of conditions will be given preference. Overnight camping will be required periodically and applicants should provide their own personal camping gear. Applicants must hold a valid driver’s license.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Please provide a letter of interest, resume, copy of transcripts, and 3 professional references with phone numbers and email addresses, as one document titled with your name, to Brandi Skone at bskone@mt.gov. The letter of interest should address why the applicant wants to work with Montana Fish, Wildlife and Parks, as well as what skills they already possess that could add to this internship.

For more information regarding this position, please contact Brandi Skone at bskone@mt.gov and 406-234-0948.

**ADDITIONAL INFORMATION:** (; HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)

Housing may be provided in Miles City at the local college facilities or in the form of a trailer at a nearby RV campground if available. The campground will include full hook-ups (water, sewage and electric).
EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON’S NAME/TITLE: Lauri Hanauska-Brown / Wildlife Division Bureaus Coordinator

ADDRESS: 1420 East 7th Ave

CITY: Helena  STATE: Montana  ZIP: 59601

PHONE: 406-444-5672  EMAIL ADDRESS: lhanauska-brown@mt.gov

DATE OF ANNOUNCEMENT: Monday, January 3, 2022

APPLICATION DEADLINE: Friday, February 18, 2022 at 5:00 PM (postmarked)

**STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE**

POSITION TITLE: Wildlife Viewing Project Assistant  # OF POSITIONS: 1

LOCATION(S): Helena, MT with travel to other regions

WORK START/END DATES: Approximately May 16th – August 26th  HOURS/WEEK: 40

TRAINING/orIENTATION DATES: Training date in late April or early May, to be determined.

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):

$11.50/hr plus per diem (meals) at state rates when in the field overnight. A home base in Helena is preferred but will not be provided. Housing is sometimes available at the region offices in trailers or on WMAs during periods of travel. Holiday/weekend work will not be required. There is no overtime for this position, paid holidays, or additional compensation for working on holidays or weekends. A state vehicle may be available travel to regions. Individuals may need to use personal vehicle for part of all of summer if state/federal vehicle not available. Interns would be compensated for mileage at the approved state rate. Duration of the job depends on funding, usually 12-13 weeks.

POSITION DESCRIPTION:

The intern will work with Wildlife Division program staff to gather information on possible new or in need of improvement wildlife viewing sites across the state. Intern will learn what makes a good viewing site. Interns will gather information on a standardized form by visiting with region staff and sites themselves. Intern will record information such as, 1) current status of the site, e.g., Fishing Access Site, Wildlife Management Area, conservation easement, 2) infrastructure present and infrastructure needed, and 3) interested partners. Intern will also work with FWP Design and Construction to develop rough site plans and cost estimates. Interns will be asked to photo document the sites and record wildlife observed. Interns will be asked to develop lists of animals that may be present by working with the Montana Natural Heritage Program.
Interns will be asked to assist with the online MFWP Wildlife Viewing application and in particular, tasked with checking accuracy, finding incomplete sections and securing data to complete those sections. Interns will be tasked with completing 5 short segments for the MFWP Facebook and Instagram pages covering their work and existing wildlife viewing sites to promote this activity in Montana.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

**Required:**
- Good communication skills.
- Ability to work well independently as well as with a partner or team.
- 1-2 years of education in biology, wildlife biology, ornithology, fisheries, resource management, social science, or related fields.
- Demonstrated interest in outdoor recreation and wildlife appreciation.
- Confidence and initiative to visit with MFWP biologists and possible project partners.
- Familiarity with MFWP properties and conservation programs.
- Intern needs to have a cell phone available for use. Interns will need to keep in close contact with multiple agencies and organizations or individuals depending on their location and assignments.
- Interns from out-of-state may be required to obtain a Montana driver’s license after 90 days.
- Interns are required to follow safety protocols for Covid-19, to be discussed at the start of the internship. Significant breaches of Covid-19 safety protocols will be ground for immediate termination from the internship.

**Preferred:**
- Familiarity with the use of binoculars and high-powered spotting scopes to identify birds and color band combinations. Binoculars and scopes will be provided.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Submit 1 digital copy of current resume identifying experience and skills related to the intern position description with list of 3 reference contacts. Please provide a list of all relevant classes (e.g., biology, wildlife, recreation, resource management, botany, etc.) you have completed as part of your resume (official transcripts are not necessary). Also provide a cover letter explaining the reasons for your interest in the internship, personal vehicle that you may have for use if needed, and why you are qualified to do the work.

Send above to Lauri Hanauska-Brown, email lhanauska-brown@mt.gov, Montana Fish, Wildlife & Parks, 1420 East Sixth Ave, Helena, MT 59601 no later than 5:00 pm on Friday, February 18, 2022. Once all applications are received, Lauri Hanauska-Brown will contact top applicants to arrange an interview and will let other applicants know if they were not selected for interview. Selections are generally made within 2-3 weeks of closing date. Please email your application if possible.

**ADDITIONAL INFORMATION:**

No housing is provided in Helena. Space may be available at region offices or Wildlife Management Areas during region visits but is not guaranteed. Travel to other parts of the state may involve camping and camp site fees will be covered if free sites cannot be negotiated with campground managers. Training will
be determined after the start of the internship.

Student interns must have a valid driver’s license to drive a state vehicle. They also must have current vehicle insurance if they drive their personal vehicle during their internship.