**Intern Position:**
Intern will work closely with the Crime Analyst at the MPD and Volunteer Coordinator with this project. Opportunity for some great hands on experience in the field of law enforcement utilizing GIS (Geographic Information Systems) skills. Interns would employ principles and functions learned through practical application to collect, review, data entry, and research data to assimilate information that describes crime patterns and crime trends.

**Project details:**
- Gathering and analyzing specific crime data related to mapping of violent crime in Missoula.
- Extracting data such as case history from numerous sources, including the Police Records Management System (RMS)
- Using ArcGIS to geocode data and plot areas of criminal activity.
- Analyzing collected data to detect patterns, suspects, and trends, often using complex statistical analysis
- Using crime data and knowledge of police programs and patrol activities to identify opportunities for proactive law enforcement
- Assisting in various crime analysis special projects.
- Small stipend possible.

**Qualifications:**
1. Proficiency in researching and organizing information.
2. Ability to work independently with attention to detail. Adhering to agency policies governing the strict observance of confidentiality and the handling of confidential information.
3. Ability to communicate verbally and work as part of a team.
4. Ability to follow both written and oral instructions.
5. Be proficient with computer hardware & software programs including Microsoft office and email, internet browser programs.

**Position Starts:** Fall 2020 through spring (summer) 2021

**Time of Day:** Monday-Thursday 7:30am – to 5:00pm   Flexible, according to job or project and predicated on school requirement. Ideally, with the internships 10 – 15 hours a week. Time commitment prefer applicant for 8-9 months – Fall to Spring

**How To Apply:**
2. Please coordinate with your Professors for this opportunity.
3. Please submit resume and cover letter of why you want this opportunity to:  tbeighle@ci.missoula.mt.us
4. Interview selection, and completion of background information.

**Police Department Mission Statement:** We are a community oriented agency committed to delivering professional police service to Missoula. We strive to improve the quality of life of our citizens and the livability of our community.

**Essential Functions:** Essential functions, as defined under the Americans Disability Act may include the following tasks, knowledge, skills, and abilities. This list of tasks is illustrative only, and is not a comprehensive listing of all functions and tasks performed by the positions in this class. Volunteers in this position may perform some or all of the following tasks.