Pacific Northwest Region
Outreach Notice
2020 Permanent Fire Hire
GS-0462-03 thru GS-0462-07
Announcement Open Period:
GS-7 Positions – August 24, 2020 to October 9, 2020
GS-3 – 6 Positions - September 14, 2020 to October 9, 2020 8:59 PM (PT)

Today’s Date: August 24, 2020

The Pacific Northwest Region is looking for a committed, hardworking, highly skilled workforce to manage and suppress wildfires and work in fuels management on 17 National Forests located in Oregon and Washington. The fire and aviation management program is very rewarding and requires talented people working safely as part of a team in a variety of specialized positions; including dispatch, engine crews, fire & fuels management, hand crews, helitack, interagency hotshot crews, and prevention. The Fire Hire program is being implemented to streamline the hiring process for permanent fire positions and provide consistent hiring around the Region and throughout the agency. This hiring process assists the national forests in the Pacific Northwest Region to fill vacancies in a more efficient and timely manner.

This outreach is for GS-0462-03 through GS-0462-07 current career permanent fulltime and permanent seasonal fire, aviation and fuels positions. The vacancy announcements for these positions are posted on the U.S. Government’s official website for employment opportunities at USAJobs. These announcements are a combination of national and regional vacancy announcements with a specific opening and closing date.

Announcement Types:

➢ Open Continuous Register (OCRs)
  o All Target Grade GS-7 Announcements are utilizing an OCR. These announcements are open for a period of approximately 1 year. Periodically, should a vacancy or hiring event be planned to fill a position under an OCR, an outreach is created to identify the specific date and time your application must be submitted by to be considered for a vacancy or position in identified in a hiring event.

➢ Single Vacancy
  o All GS 3 through GS 6 Announcements have a specified open and closing date for the announcement.

Announcement Numbers to specific positions are identified on the table on 2 of this notice.

To Be Considered for any GS-3 through GS-7 Position utilizing the announcement numbers below, your Application MUST BE SUBMITTED INTO USA JOBS PRIOR TO OCTOBER 9, 2020 8:59pm (PT)

Backfill Information
You are highly encouraged to review all positions and duty locations, currently vacant or encumbered (filled), and contact individuals listed for more information on any position you are interested in. The Region 6 Centralized Fire Hire Event utilizes a backfill process, a position currently encumbered, which becomes vacant during this hiring event, may immediately be filled through the fire hire process.

Current Vacancy information for all Pacific Northwest Forests:  R6 Permanent Fire Hire webpage.

***You are Encouraged to access the Current Vacancy Information on the R6 Permanente Fire Hire webpage where you will find contact information for each position*** To express interest, please call or email along with respond to the outreach using the form located on the last page of this document if you are interested in filling a vacant position through the Fire Hire process. Your response is important. Please address your outreach response to the contact listed for each location. Additional information about the position is available from the contact information.
<table>
<thead>
<tr>
<th>Series</th>
<th>Grade</th>
<th>Position</th>
<th>Announcement Number</th>
<th>Announcement Opening Date</th>
<th>Application Deadline *</th>
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<tbody>
<tr>
<td><strong>ENGINES</strong></td>
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<tr>
<td>GS-0462-6</td>
<td>7</td>
<td>Forestry Technician (FEO)</td>
<td>21-FIRE-R6OCR-FEO-67DH</td>
<td>August 24, 2020</td>
<td>October 9, 2020</td>
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<tr>
<td>GS-0462-5</td>
<td>6</td>
<td>Lead Forestry Technician (AFE0)</td>
<td>21-FIRE-R6FALL-AFEO-56DH</td>
<td>September 14, 2020</td>
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<td>GS-0462-4</td>
<td>5</td>
<td>Forestry Technician - Engine Senior FFT</td>
<td>21-FIRE-R6FALL-ENGRFF-45DH</td>
<td>September 14, 2020</td>
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<td><strong>HANDCREWS</strong></td>
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<tr>
<td>GS-0462-6</td>
<td>7</td>
<td>Forestry Technician (Handcrew) – High Complexity</td>
<td>21-FIRE-R6OCR-HCREWH-67DH</td>
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<td>GS-0462-6</td>
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<td>Supervisory Forestry Technician (Handcrew – Moderate Complexity)</td>
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<td>GS-0462-5</td>
<td>6</td>
<td>Lead Forestry Technician (Handcrew)</td>
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<td>September 14, 2020</td>
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<tr>
<td>GS-0462-4</td>
<td>5</td>
<td>Forestry Technician - Senior FFT - Hotshot/Handcrew</td>
<td>21-FIRE-R6FALL-HSHCSRFF-5DH</td>
<td>September 14, 2020</td>
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<td>GS-0462-6</td>
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<td>Forestry Technician (IHC Squad Leader)</td>
<td>21-FIRE-R6OCR-IHCSQLDR-67DH</td>
<td>August 24, 2020</td>
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<td>GS-0462-4</td>
<td>5</td>
<td>Forestry Technician - Senior FFT - Hotshot/Handcrew</td>
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<td><strong>WILDLAND FIRE APPRENTICE</strong></td>
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<td>GS-0462-3</td>
<td>4</td>
<td>5</td>
<td>Forestry Technician - Wildland Fire Apprentice</td>
<td>21-FIRE-R6FALL-WFAP-345DH</td>
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<td>Forestry Technician (Fire/Fuels) - District Fuels Technician</td>
<td>21-FIRE-R6OCR-DFUEL-67DH</td>
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<td>7</td>
<td>Forestry Technician - Initial Attack Dispatcher</td>
<td>21-FIRE-R6OCR-IADISP-56DH</td>
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<td>GS-0462-6</td>
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<td>Forestry Technician (Prevention)</td>
<td>21-FIRE-R6OCR-PREV-67DH</td>
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<td>Forestry Technician (Asst. Airtanker Base Technician)</td>
<td>21-FIRE-R6OCR-AIRTANK-67DH</td>
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<td>Forestry Technician (Helitack) - Squad Leader</td>
<td>21-FIRE-R6OCR-HTKSQLDR-67DH</td>
<td>August 24, 2020</td>
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<td><strong>SMOKEJUMPERS</strong></td>
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<td>GS-0462-7</td>
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<td>Forestry Technician (Smokejumper Squad Leader)</td>
<td>21-FIRE-NOCR-SMKSQLDR-7DH</td>
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<td>October 9, 2020</td>
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<tr>
<td>GS-0462-5</td>
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<td>Forestry Technician (Smokejumper)</td>
<td>21-FIRE-R6FALL-SMKJMPR-56DH</td>
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</table>

Pacific Northwest Fire Hire Outreach Notice

Updated August 24, 2020
The Process and Timeline

**August 17, 2020**—Outreach begins. Information is available on the Pacific Northwest Region website listing all vacant permanent fire vacancies and locations from the GS-0462-3 through 7 levels.

**August 24, 2020** — Select OCRs for Target Grade GS-7 Positions open in USAJobs.

**September 14, 2020** – Single Vacancy Announcement for all GS-3 through GS-6 Positions open in USA Jobs.

**October 9, 2020** — Application deadline, 11:59 Eastern Time. In order to be considered for any GS-3 through 7 position, your application must be submitted into USA Jobs prior to the application deadline. Apply through www.usajobs.gov. Applicants are encouraged to apply for multiple locations (where they would accept a position if offered), even if positions for certain locations in which you are interested are not listed as vacant. Vacancies may occur during the hiring process and could be filled during Selection Week.

**November 16 – 29, 2020** — Certificates of Candidates for these positions will be issued to the recommending officials. All applicants who have applied to the announcements on or before the listed closing date and are found to be qualified will be referred for consideration. Applicants should check the status of their application during this time in your USAJobs account.

Supervisory Reference Checks, and Subject Matter Expert evaluations will occur these weeks. Please ensure your references are notified of this and they are available at the email address (preferred) or phone number provided on your application.

**November 30 – December 11, 2020** — Certificates of Candidates for these positions will be issued to the selecting officials. All applicants who have applied to the announcements on or before the listed closing date and are found to be qualified will be referred for consideration. Applicants should check the status of their application during this time in your USAJobs account.

Selections. Representatives from each forest will make recommendations for hiring. Candidates selected will be notified by a Forest Service representative by phone. Those not selected should check your USAjobs account for status updates. During the selection week candidates will be given 4 hours to respond to voicemails or emails from the recommending officials. It is highly encouraged to be available via phone during this time.

**Mid-February, 2021** — First possible effective date.

**Note:** Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS-FPM) qualifications must be met prior to vacancy closing date.

A current copy of your IQCS Master Record will be required for most positions in this outreach because of these qualification requirements.

**Direct Hire Authority**

These positions will be filled utilizing a Direct-Hire Authority. All applicants who meet the minimum qualifications, to include any selective placement factor(s), if applicable, will be referred to the selecting official. Before a certificate is issued to the selecting official, the resume is reviewed to ensure you meet all the qualification requirements. A rating will not be used; veteran’s preference does not apply due to the existence of the Direct Hire authority for this position.

**Who May Apply:**

- Applications will be accepted from any U.S. citizen.

**Transfer of Station:**

Entitlements for payment of basic moving expenses, as required and to the extent allowed by the Federal Travel Regulations (FTR) 302-3.101, may be authorized for eligible applicants changing duty station when the change meets the distance tests as provided in FTR 302-1.1 and 302-2.6. Relocation benefits in addition to the basic expenses may be negotiated with selectee.
How to Apply:

Please print and read the entire announcement and all the instructions before you begin.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the cut-off date or closing date of the announcement. Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday). Applying online is highly encouraged. If applying online poses a hardship, please contact FS HRM Contact Center Phone: 877-372-7248 Option 2 well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement in order to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis. Please contact FS HRM Contact Center if you require this for any part of the application and hiring process.

Step 1 – Create a USAJOBS account

(If you do not already have one) at www.usajobs.gov. It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

Step 2 - Create a Resume with USAJOBS or upload a Resume into your USAJOBS account.

You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

Step 3 - Click "Apply Online"

Follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required. You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

- **Resume** that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications (including IQCS Master Record).
- **College Transcripts** if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
- **DD-214** (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans’ Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.
- **IQCS Master Record** showing your training and qualifications for the position. If an IQCS Master Record is not available, some form of documented proof of training and qualifications will be needed for most positions.

**NOTE:** If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.
Agency Contact Information:

HRM Contact Center

Phone: 877-372-7248 Option 2
TDD: 800-877-8339
Email: SM.FS.FSJobs@usda.gov

Agency Information: USDA Forest Service

Do not mail in applications. See instructions on How to Apply.

Things to keep in mind when applying:

- Vacancy Announcements on USAJobs will give examples of the specialized experience for each position advertised. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade and time period performed so that HR can properly credit. Ensure all SF-50’s showing on-boarding /off-boarding and performance for each time period or statement as to why missing that time period is properly loaded into USA Jobs.

- Ensure all required documents listed in the vacancy announcement are attached to your application.

- Allow yourself plenty of time to apply for positions. The eRecruit system closes all announcements at midnight Eastern on closing date.

- Print and read the entire vacancy announcement to ensure you have included all required information and documents.

- Ensure you have a current IQCS Master Record (For Fire Positions Only)

Other places to have questions answered or get further information:

- FS Videos: Welcome to the Forest Service: Applying for a Job

- Search “Land Management” on www.USAGOBs.gov to find more information about the LMWFA Hiring Authority.

- USA Jobs YouTube Videos: How to Apply for Federal Jobs
Outreach Notice

Pacific Northwest Region Fire Hire Outreach Notice Reply

If you are interested in any of these positions, please complete the following information by October 9, 2020 and send to the respective contacts for the duty location/s your applying for listed in the Pacific Northwest Region Fire Hire Outreach located on the R6 Permanent Fire Hire webpage.

Please respond to the outreach if you are interested in filling either a vacant position or one that may become vacant through the Fire Hire process. Your response is important in allowing supervisors to know who has applied to their positions and allows you the opportunity to learn more about the position prior to it being filled.

Personal Information:

Name:

Address:

E-mail:

Phone:

Current title/series/grade:

Do you qualify for the 462 Series:  Yes  No

Are you currently a permanent Federal employee?  Yes  No

If YES, current Agency and location:

Current Red Card Qualifications: