DNRC SEASONAL TECHNICIAN
Urban & Community Forestry Program

Urban Forest Inventory Technician

Location: Throughout Montana (employment based out of Missoula)

Appointment Summary: Successful applicant will be hired for 90-day employment status with the Montana DNRC. Approximate dates of employment are from June 15 – September 15. Actual length of employment is dependant on work load and weather.

Description: Work as a 2-person crew to conduct statewide urban forest inventory. Travel to targeted communities throughout Montana to conduct street tree inventories. Measure and record field data on community trees and assess overall condition and health using ArcGIS Collector on tablets. Technician may also assist with miscellaneous work assignments as time allows. Field work involves standing/walking for most of the day outside, and working in variable weather conditions.

Work schedule is 30-40 hours per week, sometimes consisting of four 10-hour days when on site for data collection. Frequent travel (80%+ of work time) and overnight stays (mostly in hotels) will be necessary. Schedule may change to fewer hours after priority projects are complete, and/or extend into fall on an as-needed basis.

Employee Qualifications: Applicants will be considered based on experience, education or a combination of both. The following list describes desired knowledge, skills, and abilities for the position.

- Experience with computers, tablets, and various data collection tools
- Use of GIS-based applications, mapping, GPS, spreadsheets, databases
- Some level of college forestry, biology, agriculture, or related natural resource field
- Dendrology course or similar training in tree identification, including ornamental and native trees
- Technical writing skills
- Position requires individuals selected to possess a valid Montana driver’s license
- Applicant must be able to communicate effectively with coworkers and public while acting as a representative of DNRC
- Applicant must be a quick learner and able to work remotely and efficiently with little supervision

Pay Level: $14.00 to $16.00 depending on experience and education

How to Apply: Send/email cover letter, transcripts, resume and references by May 12, 2021 to:

Karen Shelly, Montana DNRC Urban & Community Forestry Inventory Coordinator
Phone: (406) 542-4246; Email: kshelly@mt.gov

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